



Semler Scientific, Inc. (www.semilerscientific.com) an emerging growth company that provides technology and software solutions to improve the clinical effectiveness of healthcare providers. We are currently seeking a Director, Manufacturing to be based in our San Jose office.

**Director, Manufacturing
San Jose, CA**

The Director, Manufacturing owns the manufacturing function for both current & new product introductions by participating in product development teams that specify, build, test, and challenge new product designs to improve efficacy, reliability, serviceability, manufacturability and cost.

He/she will drive quality & reliability, continuous improvement, new product introduction (NPI), process documentation, long-term capacity and capability planning.

This individual will be hands on, passionate, and able to interact effectively with all levels of the organization. It is essential that the successful candidate has strong communication and organization skills and an extremely high level of attention to detail.

Key Duties & Responsibilities:

- Provide Design for Manufacturing and Assembly input to Product Development Engineering.
- Take ownership of new software and hardware products during pilot production through launch. This responsibility includes rigorous product evaluation, resolving manufacturability issues, hitting schedules, and driving improvements in efficiency and capacity.
- Design, qualify, document and introduce production assembly/test/inspection fixtures and equipment.
- Create an efficient manufacturing supply chain, including all associated documentation.
- Participates in the annual planning & budgeting process; ensures operational activities comply with the annual plan.
- Responsible for establishing operational systems that are scalable, efficient, and portable.
- Responsible for recruiting & managing staff, suppliers & contractors.
- Manage order fulfillment including custom configuration prior to shipping; including enterprise wide equipment.
- Responsible for maintaining and improving product quality through continuous manufacturing process improvements and inspection methods.
- Audit representative, preparation and review.
- Build and/or implement a MRP System.
- Build and manage product build schedule.
- Maintain compliance with medical device quality system requirements.
- Ensure Operations has appropriate SOPs to meet all GMP requirements as outlined by applicable Code of Federal Regulation (CFRs).
- Ensure the company is meeting quality commitments and make quality a part of Operations.

Experience & Skills:

- 7+ years hands-on experience in medical manufacturing
- 5+ years experience managing a team
- Minimum of 5 years experience reading, understanding, and compiling technical specifications, CAD & electrical drawings & schematics and multi-level bills of material
- Experience with medical hardware and software
- Experience in project leadership positions in engineering or manufacturing environments
- Possess current technical knowledge of the latest trends in manufacturing technology and the ability to apply and adapt the technology to new situations
- Ability to work collaboratively in cross-functional organizations
- Proven leadership capabilities in fast changing environment requiring keen prioritization and effective 360-degree communication skills. Proactive team player
- Able to multi-task, pay attention to detail and have the ability to perform responsibilities with dependability, reliability, thoroughness, accuracy, confidentiality and timeliness
- Ability to prioritize and manage multiple projects simultaneously
- Must perform well under pressure and meet deadlines
- Strong interpersonal skills with an ability to work within a fast paced team environment
- Must present a positive/professional image and possess a sense of urgency and accountability
- Excellent organizational skills and written/verbal communication skills
- Bachelor's Degree in Engineering or the equivalent combination of education and experience

Please submit resume to careers@semilerscientific.com

Semler Scientific is an Equal Opportunity Employer M/F/D/V